**Proposal for a New Center/Institute**

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| **1. TITLE:** |

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| **2. MISSION STATEMENT:** |

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| **3. RATIONALE (Provide background on the area of research, scholarship or artistic achievement in this area.):** |
| **A. Why is this area important, relevant, contemporary or useful? What societal problems are addressed, or what is the market for its services, products and activities?**  **B. How is Lehigh University poised to make exceptional contributions in this research area?**  **C. What can be achieved by the formation of this center that cannot be achieved by informal collaborations among the participating faculty?** |

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| **4. RESEARCH DESCRIPTION (Describe the initiatives, scholarship, collaborations, services, product development and other activities that will take place within this center or institute. Is this center multidisciplinary?):** |

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| **5. EDUCATIONAL DESCRIPTION (Describe how the center will contribute to Lehigh's mission to integrate teaching and research for undergraduate, graduate and continuing education students with short courses, certificate programs, seminars, work shops or other endeavors):** |

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| **6. DIRECTOR (S) (Name, Title, Qualifications):** |

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| **7. PARTICIPANTS:** |

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| **A. Colleges (Names, Rationale, Signature of Dean must appear at the end of this form)** |
| **A1. Primary reporting dean** |
| **A2. Other participating deans** |

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| **B. Departments (Names, Rationale, Signature of core department chair(s) must appear below)** |

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| **C. Specific Faculty Members (Names, Rationale, Were they consulted?)** |

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| **D. Relationship to other initiatives (Describe how this center or institute is related to other centers or institutes at Lehigh, if any)** |

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| **8. FINANCES** |

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| **(1) Initial Investments (Describe grants, endowments, gifts, seed money that will be used to start this center/institute)** |

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| **(2) Continued Funding (How will this center/institute be sustained? Who is responsible for obtaining this funding?)** |

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| **(3) First year budget (Describe how funds will be used during the first year of the center's existence. For example, list staff members that will be paid, projects that will be funded, equipment that will be purchased)** |

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| **(4) Facilities impact statement (Describe facilities and resources that this center might use and how the center's activities will affect (improve or tax) those facilities and the user community):** |

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| **9. EVALUATION (Describe the criteria for success and how success will be quantified)** |

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| **10. SIGNATURES (VP Research, Appropriate Deans, Department Chairs)**  **Vice Provost for Research \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_**  **Comments:**  **Appropriate Participating Deans and Core Chairs**  **Name, Title & Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_**  **Comments:**  **Name, Title& Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_**  **Comments:**  **Name, Title & Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_**  **Comments:**  **Name, Title & Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_**  **Comments:** |