2.2.2.3 Commons Registration, Other Individuals, NIH-funded Projects
Any individual with an Undergraduate, Graduate Student, and/or Postdoctoral Role who participate in an NIH-funded project for at least one person month or more should be registered in the eRA Commons and should verify that all Personal Information located within the Personal Profile tab in the eRA Commons System is accurate.

- Is required regardless of whether salary is actually charged to the project.
- Is not required at the proposal stage, rather at the award stage to be included in the Research Performance Progress Report (RPPR).
- The RPPR will not be accepted if each Commons ID is not provided.

2.7 “Resubmission” Applications
Following one unsuccessful resubmission (A1) application, applicants may submit the same idea as a new (A0) application for any due date in the future that is appropriate for the grant mechanism and Funding Opportunity Announcement.

- An application that was not accepted previously for being too similar to a resubmission application that had been reviewed previously can be submitted as a new application.
- NIH’s policy for accepting overlapping applications remains in effect.
- The NIH will not accept a resubmission (A1) application later than 37 months after submission of the new (A0) application that it follows. At this time the application is to be submitted as New.

2.15 Submission, Review and Award Cycles
The Division of Receipt and Referral (DRR) uses eRA Commons to communicate with applicants regarding the status of their application. It is advisable for faculty to log into eRA Commons often during the review process.

4.2 SF424 Form

21. Cover Letter Attachment
- Address the letter to the Division of Receipt and Referral
- Include a brief list of individuals (ie. those with conflicts of interest) who should not review your application and give a reason why.

4.5 Senior/Key Personnel

D. Biographical Sketches
- 5-page limit
- C. Contribution to Science: Personnel are encouraged (but optional) to include a link to a full list of published work as found in a publicly available digital database such as MyBibliography or SciENcv. (NOT-OD-15-032)
- D. Research Support: List both selected ongoing and completed research projects for the past three (3) years (Federal and Non-Federal support). Briefly indicate overall goals of the projects and responsibilities of the senior/key persons. Do not include number of person months or total project costs. Do not confuse “research support” with “other support” [the document required at JIT of projects selected for award].
- Graphics, figures, and tables are not allowed
3. Research Strategy
   • 1. Significance
     o New talking point: Describe the scientific premise for the proposed project, including consideration of the strengths and weaknesses of published research or preliminary data crucial to the support of your application.
   • 3. Approach
     o New talking point: Describe the experimental design and methods proposed and how they will achieve robust, unbiased results.
     o New talking point: Explain how relevant biological variables are factored into research designs and analyses for studies in animals and human subjects (ie. gender).
       ▪ If the study involves human subjects, explain how relevant biological variables are important to the proposed experimental design and analyses. Inclusion of Women and Minorities and Inclusion of Children documents can be used to expand and justify this discussion.
   • 8. Vertebrate Animals (if applicable)
     o Includes four (4) new/updated scientific assessment criteria for this document.
       ▪ Description of Procedures, Justifications, Minimization of Pain and Distress, Euthanasia.
   • 12. Other Attachments (Item 12)
     o New Document: “Authentication of Key Resources Plan” (Required)
       ▪ Briefly describe methods to ensure the identity and validity of key biological and/or chemical resources used in the proposed studies.
       ▪ These include, but are not limited to, cell lines, specialty chemicals, antibodies, and other biologics. (ie. May differ from laboratory to laboratory or over time; may have qualities and/or qualifications that could influence the research data; and are integral to the proposed research.)
       ▪ (ie. Standard laboratory reagents that may vary throughout the project)

Updated Forms: NIH Application “FORMS-D” must be used for all applications submitted for due dates on or after May 25, 2016. “FORMS-C” application packages will be set to expire after May 7, 2016.

Updated Stipend Levels, FY2016
*Trainees and Fellows have their own guidelines for Biosketch and stipend level. See program announcement for details.

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<th>Career Level</th>
<th>Years of Experience</th>
<th>Stipend for FY2016</th>
<th>Monthly Stipend</th>
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