

Research Accounting is responsible for the preparation of various reports, proposals, surveys, and registrations as noted below. See the Research Accounting Manual for internal procedures for completing each item.

**Reports:**

Consolidated Financial Statements and Information on Federal Awards – Single Audit:

Includes sections on Federal Student Financial Aid and Federal Sponsored Research  
Prepared annually  
Audited by Lehigh's external Auditors, KPMG, Inc.  
Uploaded into the FDP Clearinghouse data collection portal.

**Proposals:**

F&A Rate Proposal

Prepared on a pre-determined basis (3 to 4 years)  
Audited upon submission by DCAA Auditors, on behalf of the Office of Naval Research (ONR), Lehigh's Cognizant Federal Agency  
Negotiated with ONR

Fringe Benefit Rate Proposal

Prepared, submitted, and negotiated annually  
Audited upon submission to DCAA Auditors, on behalf of the Office of Naval Research (ONR), Lehigh's Cognizant Federal Agency  
Negotiated with ONR

**Surveys:**

National Science Foundation (NSF) Herd Survey

Prepared and submitted annually  
Submitted to National Science Foundation

National Science Foundation (NSF) Program Income Survey

Prepared and submitted annually  
Submitted to National Science Foundation

**Registrations:**

System of Award Management (SAM)

Prepared and submitted annually

**Other:**

Disclosure Statement (DS-2)

Provided to the Office of Naval Research (ONR), Lehigh's Cognizant Federal Agency  
Last updated Calendar Year 2006